

INVITATION FOR BID

The Mechanicville Housing Authority, herein after referred to as MHA, will receive bids for the following Contract Work: **Building Roof Repair and Renovation Davenport Estates**. The work shall be in accordance of specifications and other contracts prepared Harlan-McGee of North America, 4000 Silver Beach Road, Malta Ridge, New York 12020, telephone (518) 584-1300.

Copies of Contract Documents may be obtained at the office of the Executive Director at the MHA , 2 Harris Avenue, Suite 1, Mechanicville, New York 12118 Telephone: (518) 664-9897 Ext. 4 during normal business hours. Bid Proposals are to be submitted to the office of the Executive Director at the MHA in duplicate by personal delivery or register mail and clearly labeled **"Bid Proposal Building Roof Repair and Renovation Davenport Estates"** no later than **Tuesday, October 31, 2023 at 2:00 P.M.** at which time they will be opened and read aloud.

It is the sole responsibility of the bidder to see that his bid is received on time. Bidders shall furnish with bid, a record of similar work performed during the last five (5) years for contract award. At the discretion of the MHA the addenda will be either mailed or transmitted via fax or email.

Before submitting a bid, each bidder shall examine the Specifications carefully, shall read the Specifications and all other proposed Contract Documents. Each bidder shall fully inform himself prior to bidding as to the conditions and limitations under which the Work is to be performed, and shall include in his bid a sum to cover the cost of items necessary to perform the Work as set forth in the proposed Contract Documents. No allowance will be made to a bidder because of lack of such examination and knowledge. The submission of a bid will be considered as conclusive evidence that the bidder has made such examination.

The MHA reserves the right to reject any or all bids and to waive any informalities in the bidding.

Attention is called to the provision for Section 3, Equal Employment Opportunity. Women and minority-owned businesses and contractors are encouraged to submit bids.

No bid shall be withdrawn for a period of thirty (30) days after the opening of bids without the consent of the MHA. Time of completion shall be no later than Dec 15, 2023.

The award will be made to the lowest responsible bidder.

John Enzien, Executive Director
Mechanicville Housing Authority